



## Information to Host Courses in 2018

**Thank you** for your interest in Contracting a Jones Institute *Strain Counterstrain*® course.

Contracting a course with the **Jones Institute Europe** means providing your staff with instruction and education from the Originators of the *Strain Counterstrain*® method and techniques. The very best!

### FEES / INVOICING:

**NOTE: All figures quoted are in Euro, all payment made to the Jones Institute Europe is to be paid in Euro only.**

1. The general international contracted course is listed below: **Contracting fee is private negotiation!**

Attendees	Instructors	Information
14	1	Minimum number of participants
15-20	1	Advisable number of participants
21-30	2	Maximum number of participants

**IMPORTANT:** The Jones Institute Europe primary goal is to expose as many clinicians to the Strain and Counterstrain technique by offering our seminars in new areas of the world. **Please contact us for tuition costs.** The Jones Institute Europe will make every effort to work together with a host to negotiate the best and most beneficial financial arrangement for both parties.

### 2. DEPOSIT REQUIRED:

A non-refundable € 1.500,00 deposit could be asked if agreed by the parties, and be invoiced upon receipt of a signed agreement. Payment must be received by the **Jones Institute Europe** when contract dates are secured. The paid deposit amount will be deducted from the final invoice issued at the end of the course.

### 3. COURSE EXPENSES: (Paid from the Host, if not differently arranged between the parties)

- I. Food and beverage supplied for the instructors for the hole duration of the course.
- II. Travel expenses for Jones Institute Europe instructors working the course i.e. airfare, hotel, car rental, meals, parking, mileage and/or transportation fees, and any reasonably incurred traveling expense relative to the course. (To be billed on final invoice.)
- III. Eventual costs for CME Continual Medical Education) credits.

### 4. FINAL INVOICING:

One week upon completion of the course the Jones Institute Europe will invoice the Contracting Host for the course fee and expenses outlined in the Contracting Host section above, less the deposit amount paid. The final invoice will be due upon receipt, and anyway prior to the course (unless differently arranged). All monies due are to be paid in Euro to the Jones Institute Europe.



## RESPONSIBILITIES:

### Jones Institute Europe:

- Will provide qualified Instructors, Lab Assistants accordingly to the numbers of students
- Will make reasonable travel arrangements for instructors or assistants as required.
- Will provide each attendee with a course Syllabus, SCS Timer, 1 Flip Chart and Certificate of Completion. (Use with any type of Continuing Education requirements/application.)
- Will provide a written course description, detailed time schedule and list of goals and objectives of the course.
- Will provide a resume of Instruction for promotion purposes/inquiries-on request.
- Will provide whatever assistance they can to the Contracting Host Facility.

### Contracting Host Facility:

- All course administration preparation: advertising, processing course registrations and, collecting registration fees.
- Instruction is given in English and/or Italian. If a translator is required you will need to provide that for the entire course.
- Make all the participant sign the "acceptance clause file" that specify that the material and information gained during any of our events can be used for the only practical purposes. In no other way can be used the terminology "Jones Strain Counterstrain" which is a registered and protected trademark. The usage of the above terminology without authorization from us, in any form can be cause of legal persecution!
- Provide the Jones Institute Europe a copy of the students' degree or last year copy of the of the sustained exams.
- You will need to make prior arrangements with Jones Institute Europe, up to 120 days in advance of the course to have: course syllabus and any pre-course reading material translated into the language of your Country.
- Apply for any/all Continuing Educational requirements in your Country. (Course goals and objectives sheet provided to Contracting Host facility.)
- Provide the Jones Institute Europe with a final and complete list of participants two weeks before the course. (The agreement will outline specifics of information required per participant.)
- Provide AV equipment as needed: video projector, or computer and video projector.
- IF AVAILABLE (not absolutely necessary; nice to have) – Skeletal Piece(s):
- Provide a location suitable to hold a three or four-day lab course for attendees, calculate a minimum of 2m<sup>2</sup> per person. With 2 people working at each treatment table; (in exception 3 to a table.) Include treatment tables with appropriate sheets and/or padding.
- Inform the participants that is forbidden to videotape any part of the course.
- Provide participants with break food and beverage during the course. (Break food and beverage recommendations provided under.)
- Provide the Jones Institute Europe with any special site/travel/local information such as facility map-internal/external with directives, parking (map), new/current construction or detours, etc. that may be relative to the travel.



**JONES** Europe  
**INSTITUTE**  
COUNTERSTRAIN



### **Coffee Break:**

During the course there will be a food break of 15 minutes two times a day for the first two days, and one break the morning of the third day. We suggest for every break: a hot tee container, one of coffee and/or fruit juice and boxes of biscuits of the proper size for the number of participants, eventually fresh fruits. It's also needed appropriate quantity of drinkable water during the course (possibly in plastic bottles) and plastic or paper classes only. We consider 1 Liter of water per person per day.

### **COURSES SCS I – SPINE SUMMARY:**

The Jones Institute Europe Strain Counterstrain courses are generally three-day courses held Friday through Sunday. However, the course schedule can be customized according to the contracting company's time restrictions. The time frame must include 20 hours of course time.

For any additional questions regarding an International Contracted SCS course, please feel free to contact us, or visit our website [www.jonesinstitute.eu](http://www.jonesinstitute.eu). If you're interested in contracting an SCS course, please complete the form on the following page and fax it or email it back to us. We thank you for your interest, and look forward to speak with you soon.

Sincerely

**Secretary Office**  
**Jones Institute Europe**

**Office 311, Winston House**  
**2 Dollis Park - N3 1HF - London (UK)**

[www.jonesinstitute.eu](http://www.jonesinstitute.eu)

[info@jiscs.eu](mailto:info@jiscs.eu)

\*Information subject to change at any time at management discretion.



**Jones Institute Europe** - Propriety of JIESCS.Ltd - Office 311, Winston House - 2 Dollis Park - N3 1HF - London (UK)

■ [info@jiscs.eu](mailto:info@jiscs.eu) ■ [www.jonesinstitute.eu](http://www.jonesinstitute.eu)



# CONTRACT FOR STRAIN COUNTERSTRAIN COURSE

Facility Company Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Direct Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contract dates:        \_\_ / \_\_ / \_\_ to / \_\_ / \_\_        \_\_ / \_\_ / \_\_ to \_\_ / \_\_ / \_\_

Average participants number \_\_\_\_\_

SCS Course(s) Contracted:         SCS I For the spine

The above company is interested in contracting a course from the Jones Institute Europe, the sum of 1.500 (one thousand five hundred) nonrefundable (but one-time reusable) deposit for the contracted course; be sent after the agreement is confirmed and the dates have been set. The host company still has to pay the Jones Institute Europe the different amount for full tuition costs plus the expenses which will be all \_\_\_\_\_ . The final installment within 7 days prior to the course do date.

JONES INSTIUTE EUROPE

THE HOST COMPANY

